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**OBJECTIVE:** To continue to enhance my career with related experience in the varied areas of Criminal Justice through promotion, part-time work, education opportunities and other

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## PROFESSIONAL EXPERIENCE:

**Sept. '20 to present** **Saddler Consulting Group**  
**Title:** **Portfolio Advisor**  
**Duties:** Correct student submissions for the University of Connecticut's Family Development Credential Course.

**Sept. '14 to present** **Long Beach Unified School District**  
**Title:** **Substitute Teacher**  
**Duties:** Administer lessons & manage student behavior & performance.

**Jan. '11 to Aug. '14 (retired)** **Adult Corrections, Parole**  
**Title:** **Supervising Parole Agent (PA III)**  
**Duties:** Managed a unit of 9 agents, 8 ancillary staff and 600+ parolees in downtown and south Los Angeles

**Dec '06 to Dec. '10** **Division of Juvenile Justice**  
**Title:** **Court & Community Liaison** (formerly California Youth Authority)  
**Duties:** Liaison to Southern California county agencies in all areas of juvenile justice; providing training, court testimony, tours, reviewing court documents for acceptance; collaboration with sister agencies to implement changing California laws related to sentencing of Juveniles. Supervision of dual DJJ/CDC cases in prison.

**July '94 to Dec '06** **Southcoast Parole Unit**  
**Title:** **Parole Agent II, Supervisor**  
**Sp Asgmt:** Parole Manual/Policy writer, researcher and consultant (June '05 to Mar.'06)  
**Reg Duties:** Supervision of Parole Agents performance in case planning, managing of violations, arrests/arrest-planning; Performance Evaluations; Database tracking of offenders; Tracking of statistics and trends; Budget/fiscal mgt; EEO Counselor; Recruiter; Managing of Interns; Public Information Officer;

**Feb '02 to Jan '04** **Art Share Los Angeles**  
**Title:** **Case Manager (part time)\***  
**Duties:** Assessment of Probationers; Ongoing and crisis counseling of at-risk youth and their families in East LA; Home Visits; Individual and Group Counseling; Program Consultation; Parenting instructor

**July '93 to July '97** **California Youth Authority**  
**Title:** **Parole Agent I** **Southcoast Parole Unit**  
**Duties:** Parole supervision; home visits, tracking, counseling, arrests; Reports & presentations to Parole Board; Criminal investigations; Collaboration with community organizations

**May '91 to July '93** **California Youth Authority**  
**Title:** **Institutional Parole Agent, Counselor** **Reception Center & FC Nelles Facilities**  
**Duties:** Oversee casework, treatment plans & progress of youth in custody; Managed Parole Board calendar. Presented cases for release or time adjustment. Counselor: daily unit supervision; counseling & reports;

**Sept '91 to May '92** **Los Angeles Superior Court, Norwalk**  
**Title:** **Conciliation Court Mediator**  
**Duties:** Mediate of couples on child custody/visitation; Prepare agreements / recommendations for court

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## EDUCATION:

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| Certification: Delinquency Control Institute | University of Southern Calif. | <b>March 2000</b> |
| Master's of Social Work                      | Cal State Long Beach          | <b>May 1993</b>   |
| Bachelor's of Science - Criminal Justice     | Cal State Long Beach          | <b>May 1987</b>   |
| Minor - Spanish                              | Cal State Long Beach          | <b>May 1987</b>   |

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